

IDAHO BOARD OF MORTICIANS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 8/22/2012

BOARD MEMBERS PRESENT: David L. Hutton - Chair
James H. Opdahl
F. Duayne Sims

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Erin Anderson, TRS I
Maurie Ellsworth, Legal Counsel

The meeting was called to order at 9:00 AM MDT by David L. Hutton.

APPROVAL OF MINUTES

Mr. Sims made a motion to approve the minutes of 7/17/2012. It was seconded by Mr. Opdahl. Motion carried.

EXECUTIVE SESSION

Mr. Sims made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Opdahl. The vote was: Mr. Sims, aye; Mr. Opdahl, aye; and Mr. Hutton, aye. Motion carried.

Mr. Opdahl made a motion to come out of executive session. It was seconded by Mr. Sims. The vote was: Mr. Sims, aye; Mr. Opdahl, aye; and Mr. Hutton, aye. Motion carried.

APPLICATIONS

Mr. Opdahl made a motion to approve the following applicants for the jurisprudence exam for licensure:

Tyson Clemons
Shawn Cobbley
It was seconded by Mr. Sims. Motion carried.

Mr. Sims made a motion to approve the following applicant for a Certificate of Authority after the requested corrections are made to the applicant's contract:

Jason Robertson

It was seconded by Mr. Opdahl. Motion carried.

CE COURSES

A motion was made by Mr. Opdahl to approve the following applicant as a continuing education provider:

FUNERALCE	Handling the Obese Case: What Every Funeral Director Should Know
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It was seconded by Mr. Sims. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence from Mr. Joseph Larsen. Mr. Larsen requested that he be accepted as a Board approved continuing education instructor. The Board stated that it does not approve instructors but does approve courses. Mr. Larsen is to submit a continuing education application providing the necessary documentation and the Board will review at its next regularly scheduled meeting.

The Board reviewed a request for an extension of a temporary permit. Ms. Heather Felkel made this request to the Board so that she may complete her required embalming's. Mr. Sims made a motion that Ms. Felkel be granted an extension of 3 months. Seconded by Mr. Opdahl. Motion carried. Mr. Sims also requested that correspondence be sent to Ms. Felkel's supervisor reminding him of his responsibility to assist a trainee with meeting all of their training requirements within the time allowed.

NEW BUSINESS

A motion was made by Mr. Opdahl to approve the car rental expense for Mr. Hutton. This expense was incurred due to a Board meeting. It was seconded by Mr. Sims. Motion carried.

A motion was made by Mr. Sims to authorize the attendance of one Bureau member and one Board member to attend the annual 2013 conference. It was seconded by Mr. Opdahl. Motion carried.

NEXT MEETING was scheduled for 1/15/2013.

ADJOURNMENT

Mr. Sims made a motion to adjourn the meeting at 9:50 AM. It was seconded by Mr. Opdahl. Motion carried.

David L. Hutton, Chair

James H. Opdahl

F. Duayne Sims

Tana Cory, Bureau Chief